



DUFIEF ELEMENTARY SCHOOL PTA

15001 DuFief Drive • North Potomac, MD 20878 • dufiefpta@gmail.com

Dear Friend of the DuFief Elementary School Community:

This year the DuFief Elementary School PTA will be holding its annual Silent Auction and Talent Show on March 2, 2018. This is our largest fundraising event and it is a celebration of the arts and culture in our community. Each year, our PTA auction offers over 100 wonderful items from local businesses with all the proceeds going directly to the Cultural Arts and Artist in Residence programs for our children.

We are contacting you because you have either supported our event in the past, or you have been recommended to us by one of our outstanding parents! Every donation makes a difference for us and can bring new customers to you!

To show our appreciation for your donation, we will publicize your business in the SILENT AUCTION HANDBOOK for all attendees and in the 2018-2019 PTA MEMBERSHIP DIRECTORY. Any menus or flyers that you wish to send us will be placed on display next to your item.

Complete and return the form below with your donation. Please send your donation to the school by February 9, 2018. If it would be more convenient for someone to pick up your donation please send an e-mail to dufiefauction2018@gmail.com and we will arrange for a committee member to do so.

DuFief Elementary School PTA, Inc. is a unit in good standing with the Maryland PTA, a 501c3 organization. EIN: 52-1085685.

Thank you in advance for your thoughtful consideration of our request.

Kim Brock

Silent Auction Committee Chair
(301) 529-9083
dufiefauction2018@gmail.com

DONATION INFORMATION

Company Name	Company Address	Phone
Contact Person		Email Address
Description of Donation (Please describe including any limitations such as expiration dates, exclusions, special instructions, etc.)		
Estimated Value of Donation		

Thank you for your generous support of DuFief Elementary School!

Mail donation to:
DuFief Elementary, ATTN Silent Auction, 15001 DuFief Drive, North Potomac, MD 20878